



Ph:051-9255154
 Fax:051-9255157
 Email: ahkncrd@gmail.com

F.No. 1(10)/2024-25/TW/Sr.Lib
 Government of Pakistan
 Establishment Division
 AHK National Centre for Rural Development
 (AHK NCRD), Park Road, Chak Shahzad
 Islamabad

December, 09 2024

DIRECTOR GENERAL

Subject: FIVE DAYS' TRAINING COURSE ON "ARTIFICIAL INTELLIGENCE IN LIBRARY MANAGEMENT" FROM 06th-10th JANUARY 2025.

Akhtar Hameed Khan National Centre for Rural Development (AHKNCRD), an Executive Department of the Establishment Division, is responsible for promoting the cause of rural development in Pakistan through its programmes of training and research. Training is imparted, inter-alia to functionaries of Nation Building Departments including Local Government and Rural Development Departments, elective representatives, NGOs in order to improve their professional skills and promote sharing of experiences regarding subject themes.

2. AHKNCRD plans to organize a five days training course on "Artificial Intelligence in Library Management" from 06-10 January, 2025. The major objectives of the training course are:

- To apprise the participants about the application of Artificial Intelligence in libraries.
- To provide course participants with the practical tips and techniques for overcoming writing obstacles using AI and
- To familiarize the participants with the ethical considerations related to AI, especially concerning user privacy in libraries.

3. No training fee will be charged for the training sessions; however, TA/DA of the participants shall be borne by the nominating agencies. Boarding and lodging facilities are available in the NCRD Hostel located within NCRD Complex on the approved rates and on 'first come, first serve' and double occupancy basis. Food arrangements will be made by the participants on self-finance basis for which the staff is available in the Hostel.

4. Participants may please be informed that Family Members/Servants are not allowed to stay with them in the Hostel.

5. It will be appreciated if nominations of 4-5 suitable officers from your department/organization are sent to NCRD by 04th January, 2025. The nomination letter is required to include:

Name	Designation	Department	Contact number	Email Address	Whether hostel facility is required?
------	-------------	------------	----------------	---------------	--------------------------------------

Venue: AHK National Centre for Rural Development (NCRD), Park Road, Chak Shahzad, Islamabad.

Course Coordinator: Ms. Kiran Butt, Senior Librarian

E-mail: Kiran.butt233@gmail.com; Tel: 051-9255194

With regards,

A.S. C. Dev. (HRM-I)

Handwritten signature and date 03/12/2024

Muhammad Bashir Kheyan
 Additional Secretary (HRM-I)

(ISRAR MOHAMMAD KHAN)

Muhammad Farhan
 Deputy Secretary (HRM-I)

Distribution to:

- Federal Secretaries, Ministries/Divisions, Islamabad.
- Chief Secretaries of Provinces/constituent units (Punjab, Sindh, Khyber Pakhtunkhwa, Baluchistan, Gilgit-Baltistan & Azad Jammu & Kashmir).
- Concerned Secretaries of Provinces/Constituent Units (Punjab-Lahore, Sindh-Karachi, Khyber Pakhtunkhwa-Peshawar, Baluchistan-Quetta, Gilgit-Baltistan & AJ & k-Muzaffarabad).
- Deputy Commissioner (Punjab, Baluchistan, Sindh, Khyber Pakhtunkhwa, Gilgit-Baltistan & Azad Jammu & Kashmir).
- Concerned Federal & Provincial Government Organizations/Departments.
- Vice Chancellors of Public & Private Universities.
- Concerned INGOs/NGOs & CSOs.

Handwritten signatures and date 19.12.2024

Deputy Secretary (HRM-I)
 Diary No. 1266
 Dated 19-12-24

Office of the Secretary
 2795
 17-12-2024

HRM-I Section
 8573
 19-12-24

AS (HRM-Dev)
 17557/12

DevCom, M/o PD&SI
 Diary No. 1358
 Date: 02/01/2025